



Department of Foreign Affairs
and International Trade

Ministère des Affaires étrangères
et du Commerce international

Canada

CANADIAN STUDIES

**FACULTY ENRICHMENT
PROGRAM IN
BRAZIL**

Guidelines

Deadline for submission of application: November 28, 2003

CANADIAN STUDIES IN BRAZIL

FACULTY ENRICHMENT AWARD PROGRAM

GUIDELINES

The Government of Canada is pleased to announce the 2003 competition under the **Canadian Studies Faculty Enrichment Award Program** for course development, including travel, to be undertaken during the period April 1, 2004--February 28, 2005. The deadline for applications is November 28, 2003. An application form is attached.

This program of support is designed to increase knowledge and understanding of Canada abroad by assisting academics in higher education institutions to develop and teach courses about Canada in their own discipline, as part of their regular teaching load. The program enables academic award holders to **gather the necessary information and material in Canada** to devise a new course on Canada, or to modify or extend significantly the Canadian component of an existing course. Comparative courses may be regarded as "courses on Canada" where not less than 50% of the teaching time is spent on the Canadian portion.

Disciplines lending themselves most readily to Canadian Studies course development are the **social sciences and the humanities**, such as business studies, economics, law, international relations, history, politics, sociology, geography, arts, literature in English or French, linguistics, education, communications policy, media studies, planning, science policy, social administration, environmental studies, architecture, and other related fields.

[Purely scientific subjects such as physics, chemistry, medicine, engineering, etc., which would not lead to a better knowledge and understanding of Canada *per se* are not eligible, nor are proposals which focus exclusively on technological or methodological issues].

I. ELIGIBILITY

Applicants must be:

- **teaching members** of the academic staff of a recognized institution of higher education or equivalent degree-granting institute in Brazil; (part-time lecturers and teaching assistants are not eligible);
- proficient in **either English or French.**

In addition, while **not mandatory**, applicants should provide evidence of their **interest in or involvement with Canada** prior to the application, if such has been the case. This may be demonstrated by courses they have already given, research they have undertaken, extra-mural activities, active participation in the activities of the Brazilian Association for Canadian Studies.

Recipients of an award under this program are not eligible to apply in consecutive competitions. There will normally also be a period of 3 years between awards, unless the second course proposal is on a different topic and the course from the first award is still being taught. For example, a 2002-03 recipient cannot apply in the 2003-04 competition, but can apply in the 2004-05 competition if the new course proposal is on a different topic and the course derived from the first award is still being taught; to upgrade and update the course derived from the 2002-03 award, one will only be eligible to apply in the 2005-06 competition.

II. VALUE OF AWARDS

The **award will consist** of a contribution towards international air fare of up to 1,750 CDN\$ for Eastern and Central Canada destinations and 2,000\$Cdn for Western Canada and British Columbia destinations, and an allowance of 800 CDN\$ per complete week of stay in Canada to assist with costs of domestic travel and living expenses for a maximum of four weeks.

III. TERMS AND CONDITIONS

The Government of Canada, through the Canadian Embassy, Brasilia, will make grants to successful candidates on condition that the candidate must give a written undertaking on his/her own behalf that:

- he/she will normally be **employed as a teaching member of the academic staff** at the institution where he/she is currently employed for at least one full academic year following the period of the award;
- he/she will **begin to teach the new course or part-courses related to the award** no later than the academic year following the period of the award;
- as much as possible, he/she will offer the course, developed as a result of this award, at least **three times during the six academic years** following the period of the award;
- the course on Canada to be given as a result of the award will be a **new or considerably modified or extended version of a course previously taught by the applicant** and will treat one or more aspect of Canadian Studies in a substantive way;
- he/she will **make all arrangements** relating to the visit, including:
 - ☒ international travel,
 - ☒ passport and visa (if needed),
 - ☒ accommodation and travel within Canada,
 - ☒ medical insurance while in Canada,
 - ☒ visit plans, including inter alia appointments with Canadian academics and other resource persons, access to libraries, study centres, etc.;
- **the period to which the award will apply will be used exclusively for study designed to enhance the award holder's capability to teach about Canada**; the award will not be used to pursue research in conjunction with another project; and, where supplemental funding is obtained from elsewhere, the time devoted to professional development under this program will be at least in proportion to that of the total income derived from this award;
- he/she will **remain in Canada** throughout the period to which the award relates;
- a **report** detailing the professional activities undertaken during the visit to Canada and including the new course outline developed as a result of the award will be sent to the Canadian Embassy within 60 days of the completion of the trip **or no later than March 1st of the following year**. Failure to provide such documentation by that date may result in the forfeiture of the final payment of the award.

IV. APPLICATION PROCEDURE

Applications, as well as requests for information, must be submitted through the Canadian Embassy in Brasilia:

Silvia Bertoni Reis
Public Diplomacy and Education Officer
Canadian Embassy
SES - Av. das Nações
Quabra 803, lote 16
70410-900 Brasilia DF
Tel.: (61) 424-5400, ext. 3260
Fax: (61) 424-5490
E-mail: silvia.reis@dfait-maeci.gc.ca

An application dossier will consist of FIVE copies of the filled out application form accompanied by a concise curriculum vitae.

V. SELECTION AND NOTIFICATION

All applications will be **peer-reviewed by a pre-selection jury** established by the Canadian Embassy, Brasilia. The jury will include representatives of the Brazilian academic community and, when possible, several Canadian academics.

Pertinent criteria will be:

- **academic excellence** of the proposal;
- **relevance** of the proposal to **Canadian Studies**;
- **feasibility** of the proposal.

Thereafter, the pre-selection jury may also recommend **a reasonable balance between disciplines** to accomplish harmonious development of teaching about Canada, e.g. English literature, French literature, political science, history, geography, business, economics, law, etc.

The International Academic Relations Division of the Department of Foreign Affairs and International Trade, in Ottawa, **will make final decisions** following review of complete applications and recommendations of the pre-selection jury.

All applicants will be notified in writing of the results of their application, normally within 90 days of the deadline for submission of applications.

VI. PAYMENT PROCEDURE

Successful candidates will be sent a **Grant Agreement** detailing the value and conditions of the award. It must be signed and returned to the Canadian Embassy within 30 days.

An instalment of **70% of the award** will be paid to successful applicants upon receipt of the signed **Grant Agreement** by the Canadian Embassy, and normally six weeks before departure for Canada. The remaining **30% of the award** will be paid upon return from Canada and upon submission to the Canadian Embassy of the visit report and new course outline, as per the terms and conditions of the award.

Canadian Embassy, Brasilia
June 2003

OTHER PROGRAMS IN SUPPORT OF CANADIAN STUDIES

DEPARTMENT OF FOREIGN AFFAIRS AND INTERNATIONAL TRADE (DFAIT) PROGRAMS

Faculty Research Program (FRP)	This program is designed to assist individual academics in higher education institutions to undertake short term research about Canada or on aspects of Canada's bilateral relations with your country.
Governor General Award	This program is designed to assist full-time graduate students at degree-granting institutions of higher education, whose dissertations are related in substantial part to Canada, to undertake doctoral research in Canada.
Library Support Program (LSP)	This program is designed to assist university libraries to strengthen their Canadian library holdings in order to support teaching and research in Canadian Studies.
Program for International Research Linkages (PIRL)	This program is designed to facilitate international collaborative research by providing assistance to teams of researchers from Canada and one or more countries in order to organize seminars or other forms of research linkages.
Canada-Latin America-Caribbean Awards (CLACA)	This program will support scholars in universities or research institutes in the Latin America - Caribbean Region to undertake short term research, including collaborative research, contributing to the understanding of bilateral and multilateral relations between Canada and the Latin America - Caribbean.

For more information on the above programs, please contact the Canadian Embassy in your country or consult the ICCS Web Site at <http://www.iccs-ciec.ca>

INTERNATIONAL COUNCIL FOR CANADIAN STUDIES (ICCS) PROGRAMS

Graduate Student Scholarships (GSS)	These scholarships are aimed at facilitating and renewing the community of Canadianists by supporting the work of young scholars. They enable successful Canadian and foreign candidates to spend 4 - 6 weeks at a Canadian university to access crucial scholarly information and resources in Canada in support of a thesis/dissertation that is close to or at the point of writing.
Canadian Studies Internships	These scholarships are designed to assist Canadian and foreign individual academics who have completed a doctorate degree with substantial relevance to Canadian Studies to undertake a teaching or research internship in a Canadian or foreign higher education institution with an established Canadian Studies program.
ICCS Publishing Fund	This fund is designed to assist with the publication and distribution in Canada of high-quality scholarly manuscripts on Canadian society written by foreign Canadianists. It also assists with the translation of Canadian and foreign-authored Canadian Studies publications into another language.

For more information on the above, please contact the International Council for Canadian Studies at 75 Albert, Suite 908, Ottawa, Ontario, K1P 5E7, Canada, telephone: (613) 789-7834, fax: (613) 789-7830, e-mail: nlacroix@iccs-ciec.ca or consult our Web Site at <http://www.iccs-ciec.ca>